

South Mimms Parish Council
Bank Reconciliation Financial year ending 31 March 2019

Prepared by _____ (Name and role (Clerk/RFO etc))

Date _____

Approved by _____ (Name and role (RFO/Chair of Finance etc))

Date _____

Balance per bank statements as at 31 March 2019

	£	£
Current account	£2,851.31	
Business Reserve Account	£36,139.86	
Petty cash balance	n/a	
		£38,991.17
Less: any un-presented cheques at 31 March 2019		
bank to investigate, 000307 Local Government Pension Scheme	£17.85	
bank to investigate, 000309 Clerk salary	£367.50	
		-£385.35
Add any unbanked cash at 31 March	n/a	£0.00
Net bank balances as at 31 March 2019		£38,605.82

The net balances reconcile to the Cash Book (receipts and payments account) for the year, as follows

CASH BOOK

Opening Balance 1 April 2018 - current a/c	£2,084.64
Opening Balance 1 April 2018 - business reserve a/c	£28,369.73
Add: Receipts in the year - current a/c	£0.00
Add: Receipts in the year - Business Reserve a/c	£15,270.13
Less: Payments in the year	-£7,118.68
Closing balance per cash book [receipts and payments book] as at 31 March 2019	£38,605.82
(must equal net bank balances above)	