

South Mimms Parish Council

Notice is hereby given that an **Extraordinary Meeting of South Mimms Parish Council** will be held at **South Mimms Village Hall** on **Tuesday 28 August 2018** at **7.30 pm** for the purpose of transacting the business set out in the Agenda below and you are hereby summoned to attend.

Julia Reading on behalf of South Mimms Parish Council, 16 August 2018

To: All Members of South Mimms Parish Council

Members of the press and public are invited to attend this meeting
Please note that no planning issues will be considered at this meeting

Questions from the public about items on the Agenda may be asked through the Chair at Item 11

AGENDA

1. To receive apologies for absence
2. To receive Declarations of Councillors' interests (if any)
3. To approve and sign the minutes of the Meeting of the Parish Council held on 28 June 2018
4. Matters Arising
5. To approve the appointment of an Acting Parish Clerk and Acting Responsible Finance Officer
6. To note the completion and return to the External Auditor of an Exemption Certificate for Smaller Authorities
7. To receive and approve the Annual Governance Statement 2017/18
8. To receive and approve the accounting statements and close of audit for the year ending 31 March 2018
9. To approve the following schedule of payments and any other payments arising and properly presented:

Reimburse computer repair charge	£70.00 Mr M Harverson
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10. To consider any other business, at the discretion of the Chairman
11. Public Session – To receive questions from members of the public about items on the Agenda
12. To note the date of next Meeting – subject to confirmation because of the ongoing vacancy for Parish Clerk. The next scheduled meetings are:
 - Thursday 13th September 2018
 - Thursday 4th October 2018
13. Closed session: To receive the Chair's report on the interim arrangements during the recent vacancy of the position of Parish Clerk/Responsible Finance Officer